

# Command and staff service

## No.8

### **Meaning, creation and use of standard operating procedures (SOP) for command and control of combat units**

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## Course objectives:

- explain to students the characteristics and purpose of the standard operating procedures (SOP) in the fight,
- in accordance with STANAG 2467, teach to students content (common themes in NATO) Processing SOP in combat units.

## **Summary:**

### **Preface**

### **Introduction**

1. Doctrine and procedures
2. Standing Operating Procedures (SOP)
3. Common themes for processing SOP (STANAG 2467)

### **Conclusion**

### **Tasks list for students**

### **References and further reading**

## Preface:

The military operation is a complex process in which the victory achieves by force of arms, the art of command and control, the art of efficient and effective use of power and resources.

An important requirement is therefore to harmonize the national interests, and allied (coalition) interests and **achieve an adequate level of standardization of doctrines, operational procedures and the ACR with the armed forces of NATO member states.**

## 1. Doctrine and procedures

Standardization of permanent operating procedures (SOP), operational and combat documents and messages creates the conditions for the application of command authority and implement an effective system of command and control of the respective units, depending on the type of operation (combat), specialty tasks, organization, experience and readiness staffs and troops, attained operational capabilities, technical capabilities of command etc.

Multinational Command may have longer response time than the national command and this may adversely affect the speed and quality of decision making. These negative effects can be reduced by adopting a common doctrine, joint preparation for specific conditions and the use of common procedures.

- ✓ Doctrine usually establishes.
- ✓ Establishes procedures.
- ✓ The procedures are standard and detailed steps that describe how to accomplish the task.
- ✓ Procedures can be a source of increasing the efficiency of the unit.
- ✓ Procedures can be applied only to the routine and mechanical tasks.
- ✓ Procedures describe routine.
- ✓ Procedures are used, especially when people cease to be any reasons unable to meet their obligations.

## 1. Standing Operating Procedures (SOP - Standing Operating Procedure)

***“Standing Operating Procedure (Standing Operating Procedure) is a set of instructions relating to the characteristics of the operations that form an accurate and standardized procedure without loss in performance. This procedure is used, unless otherwise specified. ”***

## Standing Operating Procedures (SOP hereinafter):

- standardized methods and procedures in order to increase efficiency and flexibility in command and control as well as in the various activities of the unit,
- SOP plays an irreplaceable role **in ensuring effective command and control system,**
- commanders (staffs) units and task forces dedicated to the multinational forces **to prepare and train their subordinates processed according to SOP**



## PRINCIPLES OF FORMATION AND THE SOP:

- SOP standardize routine and repetitive work, which is not necessary to engage commander,
- **SOP form, their scope in terms of themes, text and graphical formalized documentation and supporting methodologies and methodological papers with calculations and calculations, reports, reports and other relevant documents is no standard set.**
- creating SOP normally controls the unit commander (on the staff of the Chief of Staff respective headquarters)
- contents of process units at their commander and command authorities, the general staff of the respective chiefs of departments or groups according to their expertise,
- **SOP processes for managing crew commander under SOP supervisor.**
- **SOP does not replace deficiencies in the management and implementation of the commanders and staffs and the level of training troops!**
- SOP approves commander unit (unit and brigade commander and chief of staff.

### 3. Common topics of SOP

- a) Evaluation commander, operations and project formulation mission:
- b) Command and Control:
- c) Information operations:
- d) Military Intelligence:
- e) Operation:
- f) Fire support:
- g) Protection:
- h) Administration and logistics.

## Conclusion - question

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## Tasks list for students

### References and further reading

- STANAG 2467 study (full)
- to the start of the next instruction to meet the challenges of the course in Moodle.

## References and further reading

1. ČERNÝ, J., HRŮZA, P., JAROŠ, V. *Systém velení a řízení v operacích*. Brno:, 2011, 139 s. ISBN 978-80-7231-836-0
2. SMARTbook. The battle Staff. Plan, design, prepare, execute, assess. The Lighting Press. 2014.
3. HANDBOOK. *The battle Staff NCO*. Tactics, techniques and Procedures. 2008.
4. *FM 7-8 Infantry Rifle Platoon and Squad*. HEADQUARTERS DEPARTMENT OF THE ARMY Washington, DC, 22 April 2014
5. *FM 3-21.8 the infantry Rifle Platoon and Squad*. HQ DEPARTMENT OF THE US ARMY. MARCH 2007.