

Command and staff service

No. 12 Practice on the topic No.11

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Course objectives:

- students practice in handling the master of martial combat units,
- according to STANAG 2014 students improve in knowledge of processing of procedures of battle documents.

Summary:

Preface

1. Check the fulfillment of the tasks of the lecture No.11
2. Processing of the operational order (OPORD) according mentors tasks

Conclusion:

List of tasks for students:

References and further reading:

Preface

1. Check the fulfillment of the tasks of the lecture No.11

- Check the fulfillment of the tasks of the lecture T-11,
- Examination of knowledge of the topic,
- Release detailing tasks to start processing orders under martial theme,
- Specification of tasks during its processing.

1. **Processing of the operational order (OPORD) according to teacher tasks**
 - Specification of tasks during its processing.

OPERATION PLAN / ORDER

**A plan is a proposal for executing
a command decision or project.**

**It represents
the command's preparation for future
or anticipated operations.**

structure

SECURITY CLASSIFICATION

Place the required classification at the top and bottom of every page
(Change from oral orders, if any)

Copy No _____ of _____ copies
Issuing Headquarters
Place of Issue (may be in code)
Date-Time Group of Signature
Message Reference No.

TYPE AND SERIAL NUMBER OF OPERATION ORDER

References: Maps, charts and relevant documents (see Part I of this STANAG)

Time Zone used throughout the Order:

Task organization:

1. SITUATION

- the general picture of the current situation for subordinate commanders under:

a. Enemy Forces

- composition, estimated strengths, identification, disposition, current location, movement anticipated, capabilities, and assessment of intentions.

b. Friendly Forces

- information concerning friendly forces other than those covered by the OPORD which should directly affect the action of subordinate commanders.

c. Attachments and Detachments.

- units attached to or detached from the issuing formation/unit.

d. Commander's Evaluation

- an optional subparagraph to be used when directed.

2. MISSION

- a clear, concise statement of the task(s) to be accomplished by the commander and its purpose.

This paragraph must not be sub-paragraphed.

3. EXECUTION

- this paragraph will be laid out to suit the requirements of the particular operation. Summarize the overall course of action intended, or concept of operations.

- a) **Concept of Operations**
- b) **Tasks/Missions to Manoeuvre Units**
- c) **Tasks/Missions to Combat Support Units**
- d) **Coordinating Instructions**

4. ADMINISTRATION/LOGISTICS

Description of the manner of logistics support for the contemplated operation.

- a) Support Concept**
- b) Materiel and Services**
- c) Medical Evacuation and Hospitalization**
- d) Personnel**
- e) Civil-Military Cooperation**
- f) Miscellaneous**

5. COMMAND AND SIGNAL

Include signal, recognition, and identification instructions; electronic policy; headquarters locations and movement; spectrum control and high ground coordination; code words; code names; and liaison.

a) Command, Control, and Communications

b) Command

ACKNOWLEDGE:

NAME (Commander's last name)

RANK

OFFICIAL:

ANNEXES:

DISTRIBUTION:

SECURITY CLASSIFICATION

G. Attachments (Annexes, Appendixes, Tabs, and Exhibits)

Ref: ATTP 5-0.1, *Commander and Staff Officer Guide* (Sept. '11), pp. 12-9 to 12-10 and table 12-2, pp. 12-18 to 12-21.

Attachments (annexes, appendixes, tables, and exhibits) are an information management tool. They simplify orders by providing a structure for organizing information. Attachments are part of an order. Using them increases the base order's clarity and usefulness by keeping it short. Attachments include information (such as sustainment), administrative support details, and instructions that expand upon the base order. Commanders and staffs are not required to develop all attachments. The number and type of attachments depend on the commander, level of command, and complexity or needs of a particular operation. Minimizing the number of attachments keeps the order consistent with completeness and clarity. If the information relating to an attachment's subject is brief, place the information in the base order and "omit" the attachment.

Staffs list attachments under an appropriate heading at the end of the document they expand. For example, they list annexes at the end of the base order, appendixes at the end of annexes, and so forth. Army and joint OPLANs or OPORDs do not use Annexes I and O as attachments. Army orders label these annexes "not used." Annexes Q, T, W, X, and Y are available for use and are labeled as "Spare." When an attachment required by doctrine or an SOP is unnecessary, staffs indicate this by stating, "[Type of attachment and its alphanumeric identifier] omitted." For example "Annex R (Reports) omitted". If the situation requires an additional attachment not provided leaders can add to this structure. For example, if there is a requirement to add an additional tab to Appendix 1 (Intelligence Estimate), that addition would be labeled as Tab E. Staffs refer to attachments by letter or number and title. They use the following convention:

Annexes. Designate annexes with capital letters. For example, Annex D (Fires) to OPORD 09-06—1 ID.

Appendixes. Designate appendixes with Arabic numbers. For example, Appendix 1 (Intelligence Estimate) to Annex B (Intelligence) to OPORD 09-06—1 ID.

Tabs. Designate tabs with capital letters. For example, Tab B (Target Synchronization Matrix) to Appendix 3 (Targeting) to Annex D (Fires) to OPORD 09-06—1 ID.

Exhibits. Designate exhibits with Arabic numbers; for example, Exhibit 1 (Traffic Circulation and Control) to Tab C (Transportation) to Appendix 1 (Logistics) to Annex F (Sustainment) to OPORD 09-06—1 ID.

If an attachment has wider distribution than the base order or is issued separately, the attachment requires a complete heading and acknowledgment instructions. When staffs distribute attachments with the base order, these elements are not required.

See pp. 4-28 to 4-29 for an example attachment format.

ANNEX A – TASK ORGANIZATION (G-5 or G-3 [S-3])	ANNEX C – OPERATIONS (G-5 or G-3 [S-3])
ANNEX B – INTELLIGENCE (G-2 [S-2])	Appendix 1 – Design Concept
Appendix 1 – Intelligence Estimate	Appendix 2 – Operation Overlay
Tab A – Terrain (Engineer Officer)	Appendix 3 – Decision Support Products
Tab B – Weather (Staff Weather Officer)	Tab A – Execution Matrix
Tab C – Civil Considerations	Tab B – Decision Support Template and Matrix
Tab D – Intelligence Preparation of the Battlefield Products	Appendix 4 – Gap Crossing Operations
Appendix 2 – Counterintelligence	Tab A – Traffic Control Overlay
Appendix 3 – Signals Intelligence	Appendix 5 – Air Assault Operations
Appendix 4 – Human Intelligence	Tab A – Pickup Zone Diagram
Appendix 5 – Geospatial Intelligence	Tab B – Air Movement Table
Appendix 6 – Measurement and Signature Intelligence	Tab C – Landing Zone Diagram
Appendix 7 – Open Source Intelligence	Appendix 6 – Airborne Operations
	Tab A – Marshalling Plan
	Tab B – Air Movement Plan
	Tab C – Drop Zone/Extraction Zone Diagram

Appendix 7 – Amphibious Operations	Tab D – Supply
Tab A – Advance Force Operations	Tab E – Field Services
Tab B – Embarkation Plan	Tab F – Distribution
Tab C – Landing Plan	Tab G – Contract Support Integration
Tab D – Rehearsal Plan	Tab H – Mortuary Affairs
Appendix 8 – Special Operations (G-3 [S-3])	Tab I – Internment and Resettlement Support
Appendix 9 – Battlefield Obscuration (CBRN Officer)	Appendix 2 – Personnel Services Support (G-1 [S-1])
Appendix 10 – Airspace Command and Control (G-3 [S-3] or Airspace Command and Control Officer)	Tab A – Human Resources Support (G-1 [S-1])
Tab A – Air Traffic Services	Tab B – Financial Management (G-8)
Appendix 11 – Rules of Engagement (Staff Judge Advocate)	Tab C – Legal Support (Staff Judge Advocate)
Tab A – No Strike List	Tab D – Religious Support (Chaplain)
Tab B – Restricted Target List (G-3 [S-3] with Staff Judge Advocate)	Tab E – Band Operations (G-1 [S-1])
Appendix 12 – Law and Order Operations (Provost Marshal)	Appendix 3 – Army Health System Support (Surgeon)
Tab A – Police Engagement	ANNEX G – Engineer
Tab B – Law Enforcement	Appendix 1 – Mobility/Counterterrorism
Appendix 13 – Internment and Resettlement Operations (Provost Marshal)	Tab A – Obstacle Overlay
ANNEX D – FIRES (Chief of Fires/Fire Support Officer)	Appendix 2 – Survivability (Engineer Officer)
Appendix 1 – Fire Support Overlay	Appendix 3 – General Engineering
Appendix 2 – Fire Support Execution Matrix	Appendix 4 – Geospatial Engineering
Appendix 3 – Targeting	Appendix 5 – Environmental Considerations
Tab A – Target Selection Standards	Tab A – Environmental Assessments
Tab B – Target Synchronization Matrix	Tab B – Environmental Assessment Exemptions
Tab C – Attack Guidance Matrix	Tab C – Environmental Baseline Survey
Tab D – Target List Worksheets	ANNEX H – SIGNAL (G-6 [S-6])
Tab E – Battle Damage Assessment (G-2 [S-2])	Appendix 1 – Information Assurance
Appendix 4 – Field Artillery Support	Appendix 2 – Voice and Data Network Diagrams
Appendix 5 – Air Support	Appendix 3 – Satellite Communications
Appendix 6 – Naval Fire Support	Appendix 4 – Foreign Data Exchanges
Appendix 7 – Cyber/Electromagnetic Activities (Electronic Warfare Officer)	Appendix 5 – Electromagnetic Spectrum Operations
Tab A – Electronic Warfare	ANNEX I – Not Used
Tab B – Computer Network Operations	ANNEX J – INFORM AND INFLUENCE ACTIVITIES (G-7 [S-7])
Tab C – Computer Network Attack	Appendix 1 – Public Affairs (Public Affairs Officer)
Tab D – Computer Network Exploitation	Appendix 2 – Military Deception (Military Deception Officer)
ANNEX E – PROTECTION	Appendix 3 – Military Information Support Operations (Military Information Support Officer)
Appendix 1 – Air and Missile Defense (Air and Missile Defense Officer)	Appendix 4 – Soldier and Leader Engagement
Tab A – Enemy Air Avenues of Approach	ANNEX K – CIVIL AFFAIRS OPERATIONS (G-9 [S-9])
Tab B – Enemy Air Order of Battle	Appendix 1 – Execution Matrix
Tab C – Enemy Theater Ballistic Missile Overlay	Appendix 2 – Population and Resources Control Plan
Tab D – Air and Missile Defense Protection Overlay	Appendix 3 – Civil Information Management Plan
Tab E – Critical Asset List/Defended Asset List	ANNEX L – RECONNAISSANCE AND SURVEILLANCE (G-3 [S-3])
Appendix 2 – Personnel Recovery (Personnel Recovery Officer)	Appendix 1 – Reconnaissance and Surveillance Overlay
Appendix 3 – Fratricide Avoidance (Safety Officer)	Appendix 2 – Reconnaissance and Surveillance Tasking Matrix
Appendix 4 – Operational Area Security (Provost Marshal)	ANNEX M – ASSESSMENT (G-5 [S-5] or G-3 [S-3])
Appendix 5 – Antiterrorism (Antiterrorism Officer)	Appendix 1 – Nesting of Assessment Efforts
Appendix 6 – Chemical, Biological, Radiological, and Nuclear Defense (CBRN Officer)	Appendix 2 – Assessment Framework
Appendix 7 – Safety (Safety Officer)	Appendix 3 – Assessment Working Group
Appendix 8 – Operations Security (Operations Security Officer)	ANNEX N – SPACE OPERATIONS
Appendix 9 – Explosive Ordnance Disposal (Explosive Ordnance Disposal Officer)	ANNEX O – Not Used
Appendix 10 – Force Health Protection (Surgeon)	ANNEX P – HOST-NATION SUPPORT (G-4 [S-4])
ANNEX F – SUSTAINMENT (Chief of Sustainment [S-4])	ANNEX Q – Spare
Appendix 1 – Logistics (G-4 [S-4])	ANNEX R – REPORTS (G-3 [S-3], G-5 [S-5], G-7, and Knowledge Management Officer)
Tab A – Sustainment Overlay	ANNEX S – SPECIAL TECHNICAL OPERATIONS
Tab B – Maintenance	Appendix 1 – Special Technical Operations Capabilities Integration Matrix
Tab C – Transportation	Appendix 2 – Functional Area I Program and Objectives
Exhibit 1 – Traffic Circulation and Control (Provost Marshal)	Appendix 3 – Functional Area II Program and Objectives
Exhibit 2 – Traffic Circulation Overlay	ANNEX T – Spare
Exhibit 3 – Road Movement Table	ANNEX U – INSPECTOR GENERAL
Exhibit 4 – Highway Regulation (Provost Marshal)	ANNEX V – INTERAGENCY COORDINATION (G-3 [S-3] and G-9 [S-9])
	ANNEX W – Spare
	ANNEX X – Spare
	ANNEX Y – Spare
	ANNEX Z – DISTRIBUTION (G-3 [S-3] and Knowledge Management Officer)

List of tasks for students:

check the study material according to specification at the end of the lesson,,

meet the challenges of the course in Moodle application to the date of the seminar,

- **to prepare a seminar work** (in the form of presentations) according lecturer tasks

References and further reading

1. ČERNÝ, J., HRŮZA, P., JAROŠ, V. *Systém velení a řízení v operacích*. Brno:, 2011, 139 s. ISBN 978-80-7231-836-0
2. SMARTbook. The battle Staff. Plan, design, prepare, execute, assess. The Lighting Press. 2014.
3. HANDBOOK. *The battle Staff NCO*. Tactics, techniques and Procedures. 2008.
4. *FM 7-8 Infantry Rifle Platoon and Squad*. HEADQUARTERS DEPARTMENT OF THE ARMY Washington, DC, 22 April 2014
5. *FM 3-21.8 the infantry Rifle Platoon and Squad*. HQ DEPARTMENT OF THE US ARMY. MARCH 2007.