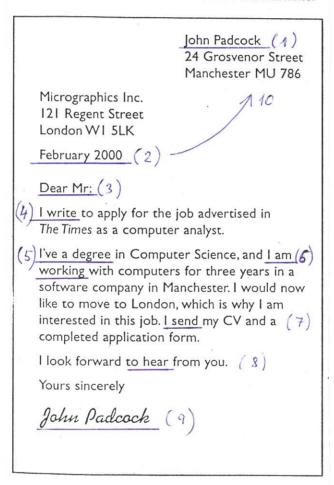
## Formal letter

Read the letter. Underline and correct ten mistakes.



1 no name

2 it should include the day

3 Dear Mr Black

4 I am writing

5 I have a degree

6 I have been working

7 I enclose

8 I look forward to hearing

9 JOHN PADCOCK - typed version of sender's name should go under his signature

10 the date should go under sender's address